



## **Income Supports and Supportive Services Subgroup Meeting Minutes April 3, 2009**

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### ***Items Relevant to Other Workgroups***

- Discussion of housing survey
- Discussion of support to Campaign Web site

### ***Attendees***

*Pat Caruso*  
*Nancy Oliver*  
*Jennifer Stewart*  
*Paul Beiring*  
*David McConnell (PPA)*

### ***Discussion Items***

#### **Goals for This Meeting**

- To share progress in addressing current action items.
- To plan a workgroup agenda for the May 7 convening.
- To plan future meeting dates.

#### **Review of Progress on Action Items**

##### ***Action 2.1.1: Identify Best Practices in Supportive Services***

- All the tasks under this action appear to be complete.
- Paul is currently working with Jennifer and Bill on assembling the best practices model.
- The next steps will be to look closely at the outcomes and see if the actions taken here accomplish those outcomes; to think about how this action might tie in with other actions being undertaken; and possibly to add further tasks under this action.

##### ***Action 2.1.2: Identify Barriers to Supportive Services***

- This team has not yet met to discuss this action.
- Pat will be setting a meeting soon to discuss the barriers which arise because of policy.
  - The obvious barriers are money and policy.
  - People who write the policy need to understand how the lack of timeliness causes issues.
- The group discussed the possibility of asking some supportive services questions in the Housing workgroup survey that is going out, or in a future survey; including questions about the barriers that exist and the support systems that are being used.
  - The Housing workgroup survey will go into the field after the rest of the workgroup comments; probably the middle of next week. Results are expected by the May 7 convening.
- Nancy, Pat, and Bill will get together on a call in the second week of April.
- Pat will put together a list of identified barriers for the group in the second week of April.

### *Action 2.2 Revisit 2-1-1 System*

- There was no update from this team, but the bottom line seems to be a current lack of funding.

### *Action 2.3: Investigate Service Provider Database or Resource Portal*

- There was no update from this team.

### *Action 3.1 Examine Use of SOAR*

- There has not been much communication among this team this past month.
- The national SOAR group is looking for feedback on the SOAR initiative.
- Locally, they are planning seven trainings.
- In Region 3, on April 24, there will be a Homeless Solutions Training.
  - They want to find the answer to the question, why are people who have been trained not using the process?

### *Action 3.2: Review United Way Benefits Software Evaluation*

- Scott forwarded a document regarding the evaluation process which Jeff will send out to the rest of the group for review before the May 7 convening.

### *Action 4.1: Identify Strategies for Overcoming Transportation Barriers*

- This team has not met yet.
- Paul would like to take the lead in this group and would like some new timelines.
- With Jennifer's help, Paul thinks they will be able to report some findings at the May 7 convening.

## **Workgroup Agenda for May 7 Convening**

- The workgroup will have time for discussion at the May 7 convening.
  - It was suggested that perhaps we could get a recommitment from members of the workgroup to continue participating.
  - It would be good to know what each of the workgroups are doing and how their work relates to the Voices for Action initiative.
  - There should be a review of the workgroup's activities and goals.
  - The workgroup members should get materials in advance to allow for a thorough review before the convening.
  - Another suggestion was to have the entire workgroup work together on a report for one of the actions and finish that during the morning session.
- It was decided that each of the task teams will provide a written report on their action in advance of the convening, and then present to the whole workgroup during the morning session.
- If there is enough time, everyone also thinks it will be beneficial to have the whole EISSS workgroup work together on Action 4.1: *Identify Strategies for Overcoming Transportation Barriers*.
- Jeff would like everyone to send him an e-mail stating whether they will be attending the convening or not.

## **Communication Items**

- Campaign Web site (volunteers for best practices clearinghouse content)
  - Paul's work on Action 2.1.1 might translate well to the Web site clearinghouse.
  - Also, Jennifer has an article on best practices which had some helpful ideas.
    - ◆ Jennifer will forward this article to Jeff.
- Ideas for e-newsletter
  - There were no new ideas for e-newsletter content.

## ***Next Meeting***

- May 7, 2009 convening
  - This is a meeting of all the workgroups at the Kellogg Center in East Lansing, MI, scheduled for all day on May 7, 2009.
  - The convening will replace our regularly scheduled meeting for May.
- Future meetings
  - It was decided that, barring any serious conflicts, this workgroup will be changing its meeting date and time to the last Wednesday of every month from 1:30 to 3:00 PM.